

**DETAILS OF FAMILIARIZATION PROGRAMMES ATTENDED BY INDEPENDENT DIRECTORS**

**1. ADMINISTRATION**

The familiarization program for the Independent Directors is administered and monitored by the Nomination and Remuneration Committee of the Company to provide them an insight into the aspects relating to Business and Industry.

**2. FREQUENCY**

The familiarization program has been conducted in two ways:

- **Initial familiarization**

It is imparted to all the Independent Directors at the time of their appointment in the Company to make them familiar with the Company's operation, set up, market share, governance, and other relevant information relating to Company's business and to enable them to understand their roles, responsibilities and duties.

- **Ongoing familiarization**

It is the program conducted by the Company on event basis for the independent directors to help them understand the Company's strategy, policies, business model, operations organization structure and facilities and other areas.

**3. DETAILS OF PROGRAMS ATTENDED**

**Details of Familiarization programs imparted to Independent Directors during the financial year 2021-22**

DATE OF PROGRAM	NAMES OF THE INDEPENDENT DIRECTORS			
	MR. MANOJ KUMAR PAHWA		MR. NARESH KUMAR MANSHARAMANI	
	NO. OF HOURS	CUMULATIVE HOURS	NO. OF HOURS	CUMULATIVE HOURS
14 <sup>th</sup> December, 2021	1.30	1.30	1.30	1.30
22 <sup>nd</sup> February, 2022	1.30	3	1.30	3

**Details of Familiarization programs imparted to Independent Directors during the financial year 2022-23**

DATE OF PROGRAM	NAMES OF THE INDEPENDENT DIRECTORS			
	MR. MANOJ KUMAR PAHWA		MR. NARESH KUMAR MANSHARAMANI	
	NO. OF HOURS	CUMULATIVE HOURS	NO. OF HOURS	CUMULATIVE HOURS
6 <sup>TH</sup> July, 2022	1.00	1.00	1.00	1.00
22 <sup>nd</sup> November, 2022	2.00	3.00	2.00	3.00
10 <sup>th</sup> February, 2023	1.30	4.30	1.30	4.30